

From: DPA EIS Helpdesk
Sent: Tuesday, February 05, 2002 10:55 AM
To: ALL DPA Statewide Staff
Subject: Temporary Assistance Alert for EIS Cases with Earned Income Disregards

TEMPORARY ASSISTANCE ALERT FOR EIS CASES WITH EARNED INCOME DISREGARDS

We have enhanced EIS to help identify cases that have earned income and the level of earned income disregards should change.

A job has been run that set alerts on Temporary Assistance cases. The alert reads:

EI DEDUCTION CHG MONTH-12

(The numerical value attached to the alert may include numbers other than 12.)

On cases that display this alert, please take the following actions:

- **Access the March TAPD screen**
- **Change the PCN from ROLL to your PCN number**
- **Press <ENTER>**
- **Send an appropriate notice**

The TAPD screen will display the new income deduction level applied to the earned income case.

Reminder

As always, if the client also receives Food Stamps, manually re-authorize the FS on the FSAD screen.

Cases in future months or case that could not be corrected by EIS

Sys Ops will set a special alert, **PROCESS MAR TAPD-SEE EMAIL MSG**, and contact you with appropriate instructions.

Programs that are in future months require the earned income disregard counter to be corrected before the TAPD screen is accessed. This means you must delete the future months back to March to correct the PRAW and then re-authorize March benefits on the TAPD screen. From this point forward, the Earned Income counter will be correct.

Other information about correcting earned income counters

In the future, if you find the need to correct the earned income counter, take the following steps:

- Change the counter in the current month

- Manually re-authorize the TA benefit by re-typing your PCN on the TAPD screen. (Re-authorizing the TAPD screen ensures the earned income counter is correct for the next month.)

If you have any system related questions, contact the Help Desk at DPA EIS Helpdesk or [EISHelpdesk@health <mailto:EISHelpdesk@health>.state.ak.us](mailto:EISHelpdesk@health.state.ak.us). If you have policy questions, contact the Policy and Program Development Team at [dpapolicy@health.state.ak.us <mailto:dpapolicy@health.state.ak.us>](mailto:dpapolicy@health.state.ak.us).